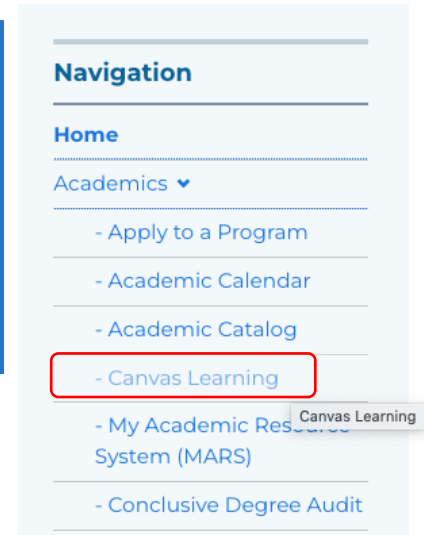
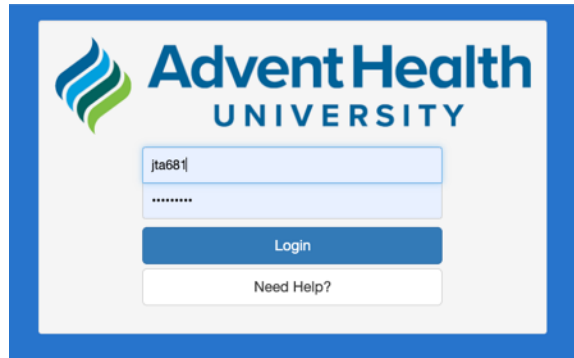


# AHU Canvas Cheatsheet for New Students

## 1. Logging In

- Go to: [my.ahu.edu](https://my.ahu.edu)
- Use your **my.ahu.edu** login ID and password
- If you have trouble logging in, click on **Need Help?** or contact IT support: 407-303-8100



## 2. Navigating the Dashboard

- **Courses:** View all enrolled courses
- **Calendar:** Check due dates and scheduled events
- **Inbox:** Send and receive messages from instructors
- **To-Do List:** Keep track of upcoming assignments

## 3. Accessing Course Content

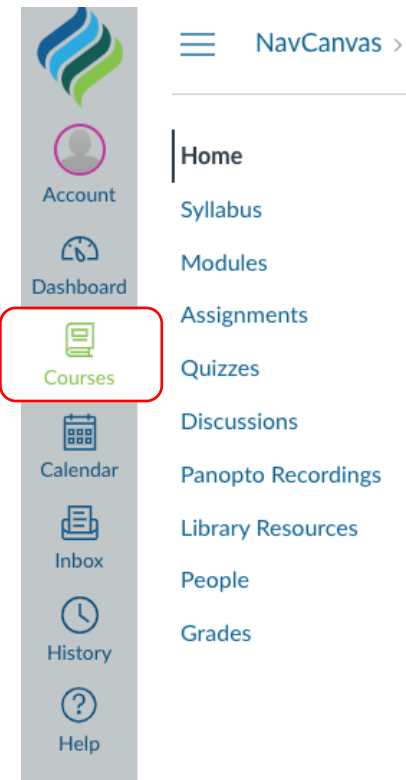
- Click on a course from the **Dashboard**
- Navigate through **Modules** for lectures, readings, and assignments
- Use **Files** to download materials
- **Announcements:** Check for important updates from instructors

## 4. Submitting Assignments

- Click on the **Assignments** tab in a course
- Select an assignment, then click **Submit Assignment**
- Upload a file, enter text, or submit a URL as required
- Click **Submit** and verify your submission

## 5. Taking Quizzes & Exams

- Go to **Quizzes** in your course
- Select a quiz, review instructions, and click **Take the Quiz**
- Follow time limits and guidelines
- Submit before the deadline



## 6. Checking Grades & Feedback

- Click on **Grades** in a course
- View scores and instructor comments
- Click on an assignment to see detailed feedback

## 7. Participating in Discussions

- Open **Discussions** in the course menu
- Click on a topic and **Reply** to participate
- Follow discussion guidelines set by the instructor

## 8. Communicating with Instructors

- Use the **Inbox** to send messages
- Check for **Announcements** regularly

## 9. Using the Mobile App

- Download **Canvas Student** from the App Store or Google Play
- Log in with your **my.ahu.edu** opID and password
- Access courses, submit assignments, and receive notifications

## 10. Getting Help

- Click **Help** in the Canvas sidebar for Canvas guides and support
- Contact your instructor for course-related questions
- Chat with Canvas Support (Students) 24/7
- Canvas Support Hotline 24/7:1 (844) 384-4558
- Reach out to IT support for login issues: 407-303-8100
- Reach out to CFE support for Canvas-related issues: [David.Tao@ahu.edu](mailto:David.Tao@ahu.edu) or [Nancy.Kucera@ahu.edu](mailto:Nancy.Kucera@ahu.edu)

